



Leicester
City Council

MEETING OF THE ADULT SOCIAL CARE SCRUTINY COMMISSION

DATE: TUESDAY, 12 JULY 2016

TIME: 5:30 pm

PLACE: Meeting Room G.02, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Committee

Councillor Cleaver (Chair)

Councillor Chaplin (Vice-Chair)

Councillors Dempster, Hunter, Khote, Riyait and Thalukdar

One unallocated non-group place

Standing Invitee (Non-voting)

Representative of Healthwatch Leicester

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Julie Harget, Democratic Support Officer

Tel: 0116 454 6357, e-mail: julie.harget@leicester.gov.uk

Leicester City Council, Granby Wing, 3 Floor, CityHall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact: Julie Harget, **Democratic Support Officer on 0116 454 6357**. Alternatively, email julie.harget@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

PUBLIC SESSION

AGENDA

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Adult Social Care Commission held on 3 May 2016 have been circulated and the Commission is asked to confirm them as a correct record.

4. TERMS OF REFERENCE

Appendix A

Members are asked to note the Scrutiny Commission's Terms of Reference as attached in Appendix A.

5. MEMBERSHIP OF THE ADULT SOCIAL CARE SCRUTINY COMMISSION

Members are asked to note membership of the Commission as detailed on the front of the agenda.

6. DATES OF MEETINGS OF THE ADULT SOCIAL CARE SCRUTINY COMMISSION

Members are asked to note the dates of meetings of the Adult Social Care Scrutiny Commission as detailed below. All meetings to commence at 5.30 pm.

Thursday 8 September 2016

Tuesday 25 October 2016

Monday 12 December 2016

Tuesday 7 February 2017

Tuesday 4 April 2017

7. PETITIONS

The Monitoring Officer to report on any petitions received.

8. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on any questions, representations or statements of case.

9. COMMITTEE PROCESSES PRESENTATION

The Democratic Support Officer will present a short overview of some of the procedural aspects of how the Commission works. The Commission is recommended to note the information and comment as appropriate.

10. ADULT SOCIAL CARE COMMISSIONING INTENTIONS 2016/17 [Appendix B](#)

The Strategic Director for Adult Social Care submits a report that provides the Adult Social Care Scrutiny Commission with an overview of the Commissioning Intentions for Adult Social Care (2016/17). The Commission is asked to note the content of the report and the commissioning intentions for Adult Social Care services.

11. CONTRACTS AND ASSURANCE SERVICE: ANNUAL QUALITY ASSURANCE REPORT [Appendix C](#)

The Strategic Director, Adult Social Care submits a report that provides the Commission with an update on the quality of care across the services provided by the independent sector organisations, on behalf of the Council, for a range of vulnerable adults for 2015. The Commission is asked to note the content of the report and comment as it sees fit.

12. RE-PROCUREMENT OF DOMICILIARY CARE SUPPORT SERVICES [Appendix D](#)

The Strategic Director, Adult Social Care submits a report that provides the Commission with an overview of the work in progress to re-procure domiciliary care support services in readiness for the expiry of existing contracts in October 2017. The Commission is recommended to note the content of the report and comment in advance of the formal procurement process commencing in October 2016.

13. END OF LIFE SOCIAL CARE: ADULT SOCIAL CARE SCRUTINY COMMISSION REVIEW [Appendix E](#)

The Commission is asked to consider a draft Scoping Document into a review

of 'End of Life Social Care'. The purpose of the review is for the Commission to seek assurances that the Council's Adult Social Care Services are contributing to a good end of life care, taking into account people's wishes and needs.

**14. ADULT AND SOCIAL CARE SCRUTINY COMMISSION [Appendix F](#)
WORK PROGRAMME**

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

15. ANY OTHER URGENT BUSINESS